



November 22-27, 2016

### Tree Information Sheet for Non-Profit Organizations

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell # \_\_\_\_\_

**Organization name as you would like it to appear on Sponsor Sign: (Please Print)**

Decorating days are Nov. 18, 19 and 21st. Trees must be completed by 1:00 p.m. on Monday, Nov. 21st. Breakdown is Tuesday, Nov. 29th from 9 a.m.-6 p.m. **ALL DECORATIONS PROVIDED BY SPONSORS MUST BE PICKED UP BY 6 p.m on Nov. 29th.**

Please specify day and time your decoration team will decorate:

\_\_\_\_\_

Deadline for registration: November 1, 2016

**\*\*Please note: there are a limited number of trees available.**

Mail to: Hospitality Solutions FOT, 426 Trentham Lane, Gatlinburg, TN 37738

Fax to: (865) 365-1599

For additional information, please email: [info@hospitalitysolutions.net](mailto:info@hospitalitysolutions.net)

